

**GURU TEG BAHADUR KHALSA INST. OF ENGINEERING & TECHNOLOGY
CHHAPIANWALI (MALOUT)**

Academics

Ref. No. GTBKiet/D Acad/N-10/

Date: March 26, 2010

Notice

Undersigned has noticed that the students are not attending the tutorial classes seriously and bunk the classes after the recess generally. This is for the information of all the students that the attendance of tutorial classes is as important as of the theory classes. Students are required to **qualifying the minimum attendance criteria of 75% separately for the theory and tutorial classes**. If any student will have attendance less than 75% either in Tutorial classes or in Theory classes, he / she will be **detained in that particular subject (s)**. Further, it is again brought to you notice that the absence is being marked for the classes bunked by the student (s) and this is counted for the lecture being delivered. No relaxation will be given to any student at the end of the semester. Students are once again reminded that if the attendance falls below the minimum attendance criteria, then they will not be allowed to appear in the final University Exams.

sd -

(Director - Principal)

Endst. No. GTBKiet/D Acad/N-10/ 159-175

Date: March 26, 2010

Copy to: -

1. Chairman – for kind information
2. Secretary – for kind information
3. Dean (Academics)
4. All HODs, W/s Supdt. & Supdt. Student Section – for circulation
5. All Notice Boards
- ✓ 6. I/c College website for display on www.gtbkiet.org for information of Students & their Parents.
7. Est. File

Sanjeev
26/3

(Director - Principal)